

OS REGISTRY

28 JAN 1988

26 January 1988

MEMORANDUM FOR: Deputy Director for Administration

STAT FROM:

Director of Security

SUBJECT: Issuance of VIP Compound Pass

In an effort to sharpen our handling of Congressional visitors at the Headquarters compound, the following program has been implemented:

- ° To ensure expeditious processing of Congressional representatives onto the Headquarters compound, the present Compound Pass was modified to accommodate these visitors.
- ° The letters VIP were added to the normal Compound Pass to differentiate from the regular users (spouses, dependents, etc.). The newly created pass will allow the visitor to enter the compound via the normal staff lanes, bypassing the Visitor Control Center processing.
- ° The Office of Congressional Affairs (OCA) received fifty (50) VIP Passes. These are numbered and will be issued to specific individuals from the SSCI, HPSCI, and House/Senate Appropriations Committees.
- ° The VIP Passes will expire in December 1988. OCA will renew as required.
- ° Holders of the VIP Passes can be challenged to verify bona fides, but this would occur only in instances of suspicious activity or at the direction from senior Headquarters Security Division officers.
- ° The VIP Pass also allows parking in the VIP parking lot. (This was coordinated with OL/FMD.)

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ADMINISTRATIVE - INTERNAL USE ONLY

° As backup in the case of forgotten VIP Passes, the names of all Congressional representatives will appear in the daily compound access list. This will allow compound access, VIP parking and pre-registration for an appropriate badge.

° Badging will occur in the Receptionist Office, Main Lobby Headquarters. Badge type has been predetermined by OCA with Clearance Division approval for No-Escort-Required badges.

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cc: D/OCA  
OL/FMD



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D/Sec  (26 Jan 1988)

## Distribution:

- 0 - Addressee
- 1 - D/OCA
- 1 - OL/FMD
- 1 - C/PASG via DD/PTS
- 1 - C/HSD
- ☒ 1 - OS Registry
- 1 - D/Sec



11 January 1988

MEMORANDUM FOR: Chief, Headquarters Security Branch, OS

FROM: Administrative Officer, OCA/DCI

SUBJECT: List for Gate Passes

1. The following is a list of those on Capitol Hill requiring the gate passes we discussed on 7 January 1988 (I have also indicated those with a VIP - no escort - badge):

Senate Select Committee on Intelligence

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<u>Last Name</u>	<u>First Name</u>	<u>SSN</u>	<u>VIP BADGE</u>
Battaglia	Carmen C.		No
Bocock	Natalie Friend		No
Currie	James T. (Dr.)		No
Despres	John		No
Dykstra	James Henry		Yes
Elliff	John T.		No
Genton	Regina Ann		No
Hall	Keith R.		Yes
Holliday	David		Yes
Holmes	Sven Erik		Yes
Kelly	Merrill T.		No
Kettlewell	Larry George		No
Levine	Edward P		Yes
Mattingly	Michael F		No
McNaughton	Jeanne Arnow		No
Morgan	Robert Martin		No
Nelson	John F.		Yes
Ott	Marvin C.		No
Packard	Rebecca C.		Yes
Snider	L. Britt		Yes
Sojka	Gary Leon		No
Tenet	George J.		No
Thomas	Blythe Ann		No

Senate Appropriations Committee

STAT

<u>Last Name</u>	<u>First Name</u>	<u>SSN</u>	<u>VIP BADGE</u>
O'Keefe	Sean C.		Yes
Swoboda	Edward Allan		Yes

House Appropriations Committee

VIP BADGE

Surveys and Investigation Staff

STAT

<u>Last Name</u>	<u>First Name</u>	<u>SSN</u>	<u>VIP BADGE</u>
Baird	George C		No
Boudreau	Albert		Yes
Carpenter	Ronald B		Yes
Esposito	Alfred L		Yes
Franck	William C.		Yes
Goffus	Robert		Yes
Herron	Maurice A		Yes
Vandergrift	Ralph W Jr.		No
Weaver	Ben A		Yes

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House Appropriations Committee

<u>Last Name</u>	<u>First Name</u>	<u>SSN</u>	<u>VIP BADGE</u>
Davis	Robert V Jr		
Plashal	John G		

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House Permanent Select Committee on Intelligence

<u>Last Name</u>	<u>First Name</u>	<u>SSN</u>	<u>VIP BADGE</u>
Andrews	Duane Perry		Yes
Dornan	Diane S.		No
Faga	Martin C		Yes
Fitch	Robert J		No
Giza	Richard H		Yes
Humphrey	Calvin R.		No
Keliher	John G.		Yes
Latimer	Thomas K		Yes
Nelson	Stephen D.		Yes
O'Neil	Michael James		Yes
Raimo	Bernard Jr		Yes
Smeeton	Thomas R		Yes
Surrette	Robert J		No
Toon	Bernard R.		Yes

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All are U.S. Citizens. Point of contact is Joan on

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2. This list was coordinated with Deputy  
Comptroller, since they quite often have Congressional visitors.

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